**Directions for adding the class calendar to your Gmail account.**

Log into your Gmail account and click on the calendar. On the bottom left hand side f your screen click on “Other Calendars.”



Click on “Add by URL.”



Type in or copy and paste the ical URL Below:

<https://calendar.google.com/calendar/ical/longwoodschools.org_classroom01d24e8d%40group.calendar.google.com/public/basic.ics>

Click “Add to Calendar” and you are done.