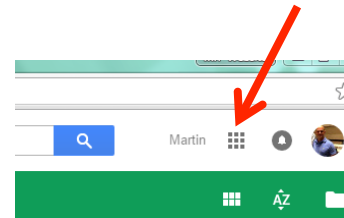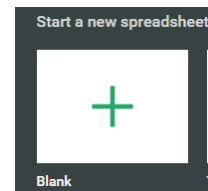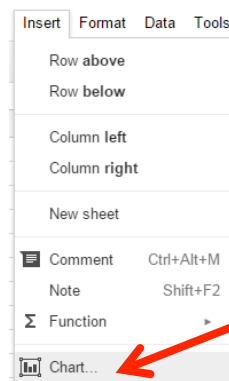# How to make a graph using google sheets

1. Open the google chrome browser on your Chromebook. In the upper right hand corner click the app switcher icon then click on Google Sheets.
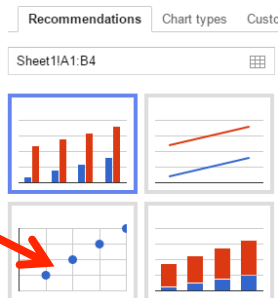
2. In Google Sheets, click on the "Blank" sheet under start a new spreadsheet at the top of the page.
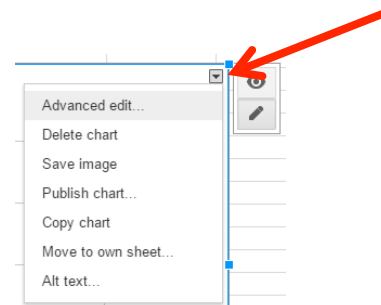
3. In column A, put the data that will appear on your "x" axis. In column B, put the data that will appear on your "y" axis.

4. Using your mouse pad, highlight all the data in both columns

5. Click the insert tab at the top of the document and click chart.

6. Select the scatter plot graph (second choice down) and click insert.

7. Click on your graph, then the arrow in the upper right corner then click advanced edit. Make sure you add the following in advanced edit:
   a) Title for graph
   b) Title for each axis (click to change it from horizontal to vertical)
   c) Linear Trendline (scroll down to bottom and click on trendline to select linear)

8. To copy and paste the graph into your lab simply click on the graph and hit *Ctrl-C* to copy the graph and *Ctrl-V* to paste it into your lab.